Advanced Associate Council Board of Directors and Business Meeting

1:00pm – 2:00pm

Saturday, June 6, 2015

Baltimore, MD

Minutes

**Members Present:**  Robert Henkin, MD, FACNM, FACR; Richard Siska, Sr., NMAA, MIS, BSNM, NCT; Crystal Botkin, MPH, CNMT, PET; Anne Ellis, CNMT, NMAA; Mark Wallenmeyer, MBA, CNMT, RT(N); Jon Baldwin, DO; Kasey Powell Nelson, MIS, NMAA, CNMT.

**Staff Present:** Ken Corch and Helen Leonard

1. **Welcome and Call to Order**

Robert Henkin, MD, President called the meeting to order at 1:02pm.

1. **Approval of Previous AAC BOD Meeting Minutes**

**ACTION:** Approve AAC BOD meeting minutes of January 23, 2015.

*The motion was made to approve the AAC BOD meeting minutes of January 23, 2015.*

**It was moved, seconded and voted to approve the AAC BOD meeting minutes of January 23, 2015.**

1. **Membership and Finance Reports**

It was reported that the AAC has 47 members and a total Revenue YTD of $3,574.

1. **Communications**

The NMAA's biggest responsibility going forward is to maintain quality and to communicate to all that the future of Nuclear medicine is in NMAA.

1. **NMAA Stakeholders**

There was a brief report on the NMAA Stakeholders meeting with the following highlights:

* Representation from multiple agencies met in April
* White Paper from stakeholders meeting to be posted on website for AAC board
  + White Paper will go to JNM with approval of SNNMI Board of Directors
  + Need updated version of white paper to go online – follow up with Nikki Wenzel-Lamb
* Preceptors Manual and Accreditation – Two action items from Stakeholders that are still being worked on by Mark Wallenmeyer.
  + Template for Accreditation to be developed
* Next Steps – follow steps from white paper and move forward

1. **Marketing Efforts**

* Publicity from NATCB already done as action item
* Get idea of how much it costs for posters and fliers to take to chapter meetings
  + Meetings in October – let Richard Siska know the cost
  + Roll up posters, like screen. – find old ones

1. **Election Results**

Crystal Botkin, MPH, CNMT, PET, Immediate Past President, announced the AAC newly-elected officers and board members. The AAC BOD decided that Krystle Glasgow, MIS, CNMT, NMAA will complete Vicki LaRue's board term until June 2016)

1. **Educational Activities**

* 3 Preset topics
* \*Schedule call for Vicki LaRue, Scott Degenhardt, Mark Wallenmeyer, Kasey Powell Nelson, and anyone else who wants to volunteer for the AAC Program committee\*\*
* June 26th is deadline for MWM session proposals
* Professional Development is likely topic for MWM
* Add Past presentations to website

1. **Intern Update**

Dr. Robert Henkin introduced Ann Ellis, CNMT, NMAA, as the new AAC intern.

1. **Goals and Objectives**

* Updated 2x a year on website, once before MWM and again before AM
* White paper goal accomplished in Stakeholders meeting
* Dr. Henkin plans on implementing quality in all goals for council
* Staff to email Dr. Henkin the AAC page with the resources for him to update

1. **Other Business**

There was no other business. The meeting was adjourned at 1:56pm.