

Quality Assurance Committee Minutes

Saturday, April 11 8:30am-5:00pm—Sunday, April 12 8:30am-12:00pm
2015 Spring Meeting
SNMMI Headquarters Reston, VA

Attendees: Kent Friedman, Sue Abreu, Keith Bigham, Paul Christian, Lorraine Fig, Jonathan Nye, Rachel Bartlett and Kendall Horvath (staff)

1. Welcome and call to order (*Kent Friedman, Chair*)

- Dr. Friedman called meeting to order at 8:55am, Saturday, April 11th
- Quorum was established

2. Old business (*Kent Friedman, Chair*)

- a. Approval of 2015 MWM Minutes
- b. Approval of Agenda
- c. Other Updates

3. Discuss applications of future QA new members (*Kent Friedman, Chair*)

4. Principal discussion (*whole Committee*)

a. Review data from 2015 Gallbladder Ejection Fraction Simulator Database

b. Determine scoring for 2015 Gallbladder Ejection Fraction Simulator Database

- Tech Section: No site failures, but 2 warning letters need to be sent out
- **ACTION:** Draft warning letter with KF

c. Discuss 2015 Gallbladder Patient Simulator

d. Discuss 2016 Cardiac Patient Simulator

- **ACTION:** Nye will convert into word doc and excel document/shell to pilot this version among a handful of sites. Sites TBD.
- **ACTION:** Look at old critiques/CE (04, 09, 12 all cardiac phantoms)

e. Discuss future phantoms

g. Discussion of MOC – Primary discussion focused on integrating phantom simulator program into as many areas as possible. Discussed possibility of using phantom as SAM for physicists w/ ABR. Discussed making phantom part of PPA project.

- **ACTION:** JN will look into this and continue online conversion of program
- **ACTION:** KF will follow up with Leonie first regarding ABNM discussion as MOC discussion above
- **ACTION:** Schedule teleconference with Leonie about MOC Part 4 PPA to adapt into the phantom as priority **deadline by end of summer to reach advertisement deadline.**
- **ACTION:** KH identify what QAC would need to do to increase the number of CE for techs

h. Discussion of VA Letter

- Discussion on issues the committee wanted to emphasize in their letter to the VA.

i. Discussion of phantom advertisements

- **ACTION:** KH to try and determine what percentage of techs, radiologists, docs, etc receive our ads. What market is most exposed? Journal is expensive. What is the value of the ads.

k. Discussion of new membership - *Added During Meeting*

- **ACTION:** Find out from Nikki who is the new TS - President. KF will email TS - President asking for tech recommendations for QAC. President will decide if they want to solicit other Chairs for recommendations. QAC would like a list of 10-20 names for new members.

l. Discussion of VA contract - Discussed idea to lower contract costs

- **ACTION:** KH needs to remind KF to schedule follow up meeting with the VA

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5. Phantom sale update (*Kendall Horvath*)

- Updated committee on phantom sales for CY2015

6. Adjournment (*Kent Friedman, Chair*)

- Adjourned at 11:56am on Sunday, April 10th