



DRAYAGE, SHIPPING, RECEIVING AND STORAGE CHARGES

Charges that apply for all shipping, receiving and storage of packages are as follows: Drayage Fees: \$5/Letter - \$10/Box - \$30/Crate - \$125/Skid. Storage Fees: \$10 per package per day. Delivery to and/or from meeting room: \$10/per package. If delivered that day of the show, add \$50 expedite fee. Charges listed are for Renaissance Palm Springs Hotel guests only. Any items that are being delivered or brought in by guests or outside vendors for delivery to meeting space must be delivered to and picked up from the loading dock, and be delivered to the appropriate meeting room by way of the service hallway only.

All packages being shipped out from hotel must be labeled and prepaid. We have regular pickups from Fedex. If you plan to use another carrier (like UPS), it is your responsibility to schedule the pickup.

Packages being shipped to the hotel should be addressed as follows:

Guest Name

Convention Name

C/O Renaissance Palm Springs Hotel

888 East Tahquitz Canyon Way

Palm Springs, Ca 92262

EXHIBITS

Please note that the exhibit space is for space only and does not include any additional amenities, including but not limited to the following:

Drayage

Decoration and Related Services

Security

Labor: carpenters, electricians, and drapers, etc

Gas and Water supply

Cleaning and maintenance of individual booths

Lighting and electrical power

Storage